UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION ST. JOHN-HUDSON U.S.D. #350 REGULAR SESSION July 10, 2023

CALL TO ORDER

The Board of Education of Unified School District 350, State of Kansas, Stafford County, met in regular session at 7:00 p.m. in the Board room, on Monday July 10, 2023. The meeting was called to order by Derek Foote.

MEMBERS PRESENT

Derek Foote, Shawn Ward, Katrina Hickel, Vance Fisher, Carl Behr, Debby Waddle

STAFF PRESENT

Josh Meyer, Alisa Fisher

WELCOME VISTORS

None

ADDITIONS/CHANGES TO THE AGENDA

None

APPROVE THE AGENDA

Carl Behr moved and Shawn Ward seconded the motion to approve the agenda as amended.

YES: 6 NO: 0 MOTION CARRIED

APPROVE CONSENT AGENDA

Vance Fisher moved and Shawn Ward seconded that the Board approve the consent agenda as amended.

YES: 6 NO: 0 MOTION CARRIED

Patron Comments

None

BUSINESS ITEMS

Organization for the 2023-24 School year

A number of appointed positions and designations for 2023-24 school year was provided to the Board members on the supporting documents file. The Board discussed all of the open appointments.

Carl Behr moved and Vance Fisher seconded that the Board approve the list of appointments and designations as presented and discussed.

YES: 6 NO: 0 MOTION CARRIED

Bank Designation

In the appointments/designations motion above, the School Board designated an official depository for district funds. This financial institution is the primary location for district funds. It was recommended that we designate each financial institution in the district as a depository for district funds.

Shawn Ward moved and Debby Waddle seconded that the Board designate Equity Bank and SJN Bank of Kansas as depositories for USD 350 funds.

YES: 6 NO: 0 MOTION CARRIED

Board Meeting Dates

August 14, 2023	7:00pm	February 12, 2024	6:00pm
September 11, 2023	7:00pm	March 18, 2024	7:30am (week later)
October 9, 2023	7:00pm	April 8, 2024	7:00pm
November 13, 2023	6:00pm	May 13, 2024	7:00pm
December 11, 2023	6:00pm	June 10, 2024	7:00pm
January 8, 2024	6:00pm	July 8, 2024	7:00pm

Debby Waddle moved and Shawn Ward seconded that the Board approve the regular board meeting schedule as presented.

YES: 6 NO: 0 MOTION CARRIED

2023-24 Budget

Mr. Meyer provided information to the Board for the end of the budget year and the 23-24 budget.

Sale of Excess Property

Mr. discussed with the board more information about the sale of the property near the tennis court.

HVAC Bids

Last month the board received bids for HVAC replacement to be funded with federal ESSER funds. The proposal was provided to the Board members on the supporting documents file. There was also a proposal provided to the Board members for construction management services.

Shawn Ward moved and Debby Waddle seconded that the Board approve the proposal from Kruse Corporation for HVAC replacement in the amount of \$249,465.

YES: 6 NO: 0 MOTION CARRIED

Carl Behr moved and Vance Fisher seconded that the Board approve the proposal from Innovative Solutions for construction management services in the amount of \$12,500.

YES: 6 NO: 0 MOTION CARRIED

Board Policy Updates

Board policy updates as recommended by KASB were reviewed at the last regular board meeting. It was recommended that the board approve the policy changes as recommended with the exception of policies JBC and JBCC at this time

Debby Waddle moved and Vance Fisher seconded that the Board approve the policy changes as presented but not including policies JBC and JBCC.

YES: 6 NO: 0 MOTION CARRIED

Financial audit

Vance Fisher moved and Shawn Ward seconded to approve the engagement letters for 22-23 audit with Vonfeldt, Bauer & Vonfeldt.

YES: 6 NO: 0 MOTION CARRIED

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None

Administrative Reports:

Mr. Meyer reported on the following: Drivers Education, graduation requirements, calendar for new year, summer meal program, open enrollment policy, capital outlay plan and facility assessment.

Closing Business Items

FUTURE AGENDA ITEMS

- (a) Budget hearing and approval
- (b) Approve library budget
- (c) Approve special education cooperative assessments
- (d) Board goals strategic plan
- (e) Property sale
- (f) Facility plan consolidation discussion

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Vance Fisher moved	and Shawn	Ward seconded	the motion to	adiourn the	meeting at 7:44 p.m.
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YES: 6	NO: 0	MOTION CARRIED
APPROVED AND SIGNED THIS	DAY OF	2023
PRESIDENT	BOARD C	ELERK

Appointment / Designation	2022-23 (past)	2023-2024
Board Clerk	Alisa Fisher	Alisa Fisher
Board Treasurer	Marla Irvine	Mandy Sanders
Person Responsible for Gate Receipts	Blain White	Blain White
Taylor of Officers	Blain White, Angela	Blain White, Angela
Truancy Officers	Petersen	Petersen
Attendance Hearing Officer	Josh Meyer	Josh Meyer
Hearing Officer for Free/Reduced Meals	Josh Meyer	Josh Meyer
Food Service Representative	Sondra Davis	Sondra Davis
KPERS Representative	Alisa Fisher, Josh Meyer	Alisa Fisher, Josh Meyer
Freedom of Information Officer	Josh Meyer	Josh Meyer
Compliance Coordinator for Federal Programs & Laws	Alisa Fisher	Alisa Fisher
Coordinator for Homeless Programs	Josh Meyer	Josh Meyer
High School Activity Fund Treasurer	Jennifer Fischer	Jennifer Fischer
Building Principal to the Sick Leave Bank Committee	Blain White	Angela Petersen
Board Representative to the Goodman Scholarship	Vance Fisher	Shawn Ward
Committee* (appt. is to change each year)	varice i isilei	Silawii Walu
Board Representative to the St. John High School Local Scholarship Committee*	Shawn Ward	Shawn Ward
Negotiations Team* (two or three)	Shawn Ward, Derek Foote	Shawn Ward, Derek Foote
Board Representative to the Board of Directors of	Debby Waddle, all others	Debby Waddle
the SCK Special Education Cooperative*	alternates	Debby Waddie
Two Members to the Library Interlocal Board*	Carl Behr, Vance Fisher	Carl Behr, Vance Fisher
Board Representative on Local Professional Development Council* (PDC)	Vance Fisher	Not needed
Board Representative on the Neighborhood Revitalization Plan committee*	Carl Behr	Carl Behr
KASB Governmental Relations Network Representative*	Raymond Long	Katrina Hickel
Community Representative to Cornwell Scholarship Committee*	Raymond Long	Katrina Hickel
Board Representatives to USD 350 Recreation	Trey Burgan (exp 2025-26),	Trey Burgan (exp 2025-26),
Commission	Jordan Hickel (exp 2024-25)	Jordan Hickel (exp 2024-25)
Representatives to The St. John/Hudson Community	Sheila Witt, Leah Crissman,	Sheila Witt, Leah Crissman,
Educational Foundation (board representatives are	Nicki Behr, Alisa Fisher, Barb	Nicki Behr, Alisa Fisher, Barb
President and Vice President, superintendent is ex-	Alpers	Alpers
officio)	•	/ iipci 3
Official Newspaper	St. John News	St. John News
School Attorney	KASB	KASB
Official Depository of Funds	SJN Bank of Kansas	SJN Bank of Kansas