UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION ST. JOHN-HUDSON U.S.D. #350 REGULAR SESSION June 13, 2022

CALL TO ORDER

The Board of Education of Unified School District 350, State of Kansas, Stafford County, met in regular session at 7:00 p.m. in the Board room, on Monday July 11, 2022. The meeting was called to order by Derek Foote.

MEMBERS PRESENT

Derek Foote, Carl Behr, Darin Brummer Vance Fisher, Shawn Ward, Raymond Long

STAFF PRESENT

Josh Meyer, Alisa Fisher

WELCOME VISTORS

David Cutright

ADDITIONS/CHANGES TO THE AGENDA

NONE

APPROVE THE AGENDA

Darin Brummer moved and Raymond Long seconded the motion to approve the agenda as presented.

YES: 6 NO: 0 MOTION CARRIED

APPROVE CONSENT AGENDA

- (a) Minutes of the June 13 regular board meeting
- (b) Bills for payment
- (c) Financial Reports
- (d) Activity Fund Report
- (e) July 1 Cash Balances
- (f) Standard Annual Board Resolutions

Shawn Ward moved and Vance Fisher seconded that the Board approve the consent agenda as presented.

YES: 6 NO: 0 MOTION CARRIED

Unofficial Minutes of the St. John-Hudson USD 350 Board of Education Meeting held July 11, 2022.

PATRON COMMENTS

None

BUSINESS ITEMS

Organization for the 2022-23 School Year

A list of appointed positions and designations was provided to the board members on the supporting documents file. The board discussed all open appointments.

Darin Brummer moved and Carl Behr seconded that the Board approve the list of appointments and designations as presented and discussed.

YES: 6 NO: 0 MOTION CARRIED

Bank Designation

This financial institution is the primary location for district funds. There are active accounts at Equity Bank as well. It was recommended that we designate each financial institution in the district as a depository for district funds.

Carl Behr moved and Raymond Long seconded that the Board designate Equity Bank and SJN Bank of Kansas as depositories for USD 350 funds.

YES: 6 NO: 0 MOTION CARRIED

Board Meeting Dates

Recent legislation requires that board meeting dates be established in January. It was recommended that the board establish the meeting dates in the July meeting so they can be on the school calendar. The list below was recommended for specific meeting dates and times for the upcoming school year.

Date/Time:

August 8, 2022	7:00pm	February 13, 2023	6:00pm
September 12, 2022	7:00pm	March 20, 20223	7:30am (week later)
October 10, 2022	7:00pm	April 10, 2023	7:00pm
November 14, 2022	6:00pm	May 15, 20223	7:00am (week later)
December 12, 2022	6:00pm	June 12, 2023	7:00pm
January 9, 2023	6:00pm	July 10, 2023	7:00pm

Raymond Long moved and Carl Behr seconded that the Board approve the regular board meeting schedule as presented.

YES: 6 NO: 0 MOTION CARRIED

2022-23 Budget

Information about the budget was presented at the meeting. The estimated ending cash balances was provided to the board members on the supporting documents file. Mr. Meyer discussed with the Board the current budget situation and timelines for finalizing the budget.

Employee Handbook

The classified staff handbook was provided to the Board members on the supporting documents file. This is for the employees that are not licensed and are not part of the teachers' negotiated agreement. The only change of note is to allow full-year employees to carry vacation time into July.

Mr. Meyer discussed with the board information about hourly pay scales for all of the classified staff. It was recommended to adopt the handbook as it was presented and consider adding an hourly pay scale at the next board meeting.

Darin Brummer and seconded Shawn Ward that the Board approve the classified staff handbook as presented

YES: 6 NO: 0 MOTION CARRIED

Communications

None

Administrative Reports

Mr. Mr. Meyer reported on the following: Driver's Ed class, staff development, Boardworks software, Special Ed teacher, 3rd grade position and changes, daycare update, facilities update, video surveillance, legislative update, possible insurance rate change and ESSER funds.

Executive Session

Shawn Ward moved and Carl Behr seconded that the Board go into executive session to discuss specific individuals being hired or resigning and the performance of specific employees pursuant to the non-elected personnel exception under KOMA, with Mr. Meyer to be included, and that they return to open session at 8:10 p.m. in the Board room.

Shawn Ward moved and Dari minutes.	n Brummer seconded to	extend the executive session for	5
YES: 6	NO: 0	MOTION CARRIED	
Shawn Ward moved and Dari minutes.	n Brummer seconded to	extend the executive session for	2
YES: 6	NO: 0	MOTION CARRIED	
The Board returned to open s	ession 8:17 at p.m.		
Closing Business Items			
Raymond Long moved and Sh	awn Ward seconded to	approve Mr. Meyer's contract fo	r 2 years.
YES: 6	NO: 0	MOTION CARRIED	
Carl Behr moved and Raymon instructional aide.	d Long seconded to acce	ept Rita Clausing's resignation as	
YES: 6	NO: 0	MOTION CARRIED	
Darin Brummer moved and se service worker.	econded Shawn Ward to	accept Katie Blanc's resignation	as food
YES: 6	NO: 0	MOTION CARRIED	
Vance Fisher moved and Shaw honor society sponsor.	vn Ward seconded to ac	cept Sheila Witt's resignation as	national
YES: 6	NO: 0	MOTION CARRIED	
Mr. Meyer recommended adj	usting food service staff	to start at \$11.50 an hour.	
Raymond Long moved and Ca staff to \$11.50 an hour.	rl Behr seconded to adju	ist the starting wage for the food	l service
YES: 6	NO: 0	MOTION CARRIED	

FUTURE AGENDA ITEMS

- (a) Approve Library budget
- (b) Approve special education cooperative assessments
- (c) Budget hearing & approve budget
- (d) Approve shared staff agreements
- (e) Board goals strategic planning

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Raymond Long moved and Shawn Ward seconded the motion to adjourn the meeting at 8:21 p.m.

YES: 6	NO: 0	MOTION CARRIED
APPROVED AND SIGNED THIS	DAY OF	2022
PRESIDENT	BOARD CI	 LERK

Appointment / Designation	2021-22 (past)	2022-2023
Board Clerk	Alisa Fisher	Alisa Fisher
Board Treasurer	Marla Irvine	Marla Irvine
Person Responsible for Gate Receipts	Blain White	Blain White
Truancy Officers	Josh Meyer, Blain White	Blain White, Angela Petersen
Attendance Hearing Officer	Josh Meyer	Josh Meyer
Hearing Officer for Free/Reduced Meals	Josh Meyer	Josh Meyer
Food Service Representative	Sondra Davis	Sondra Davis
KPERS Representative	Alisa Fisher, Josh Meyer	Alisa Fisher, Josh Meyer
Freedom of Information Officer	Josh Meyer	Josh Meyer
Compliance Coordinator for Federal Programs & Laws	Alisa Fisher	Alisa Fisher
Coordinator for Homeless Programs	Josh Meyer	Josh Meyer
High School Activity Fund Treasurer	Jennifer Fischer	Jennifer Fischer
Building Principal to the Sick Leave Bank Committee	Blain White	Blain White
Board Representative to the Goodman Scholarship Committee* (appt. is to change each year)	Darin Brummer	Vance Fisher
Board Representative to the St. John High School Local Scholarship Committee*	Derek Foote	Shawn Ward
Negotiations Team* (two or three)	Shawn Ward, Debby Waddle	Shawn Ward, Derek Foote
Board Representative to the Board of Directors of the SCK Special Education Cooperative*	Debby Waddle, all others alternates	Debby Waddle, all others alternates
Two Members to the Library Interlocal Board*	Carl Behr, Vance Fisher	Carl Behr, Vance Fisher
Board Representative on Local Professional Development Council* (PDC)	Darin Brummer	Vance Fisher
Board Representative on the Neighborhood Revitalization Plan committee*	Carl Behr	Carl Behr
KASB Governmental Relations Network Representative*	Shawn Ward	Raymond Long
Community Representative to Cornwell Scholarship Committee*	Vance Fisher	Raymond Long
Board Representatives to USD 350 Recreation Commission	Trey Burgan (exp 2021-22), Jordan Hickel (exp 2024-25)	Trey Burgan (exp 2025-26), Jordan Hickel (exp 2024-25)
Representatives to The St. John/Hudson Community Educational Foundation (board representatives are President and Vice President, superintendent is ex- officio)	Sheila Witt, Leah Crissman, Nicki Behr, Alisa Fisher, Barb Alpers	Sheila Witt, Leah Crissman, Nicki Behr, Alisa Fisher, Barb Alpers
Official Newspaper	St. John News	St. John News
School Attorney	Philip Martin	KASB
Official Depository of Funds	SJN Bank of Kansas	SJN Bank of Kansas