

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION
ST. JOHN-HUDSON U.S.D. #350
REGULAR SESSION
August 13, 2018

CALL TO ORDER

The Board of Education of Unified School District 350, State of Kansas, Stafford County, met in regular session at 7:00 p.m. in the board room, on Monday August 13, 2018. The meeting was called to order by President Chad Fisher.

MEMBERS PRESENT

Chad Fisher, Carl Behr, Debby Waddle, Shawn Ward, Derek Foote, Darin Brummer

STAFF PRESENT

Josh Meyer, Marla Irvine, Danny Smtih

WELCOME VISITORS

None

ADDITIONS/CHANGES TO THE AGENDA

None

APPROVE THE AGENDA

Derek Foote moved and Darin Brummer seconded the motion to approve the agenda as presented.

YES: 6 NO: 0 MOTION CARRIED

APPROVE CONSENT AGENDA

Minutes of the July 9 regular meeting
Bills for payment
Financial Reports
Activity Fund Report

Debby Waddle moved and Carl Behr seconded the motion to approve the consent agenda as presented.

YES: 6 NO: 0 MOTION CARRIED

PATRON COMMENTS

None

BUSINESS ITEMS

2018-19 Budget

Information about the budget was provided to the board members on the supporting documents file. Mr. Meyer provided a detailed presentation of the 2018-19 budget at the meeting. There will be a special meeting on August 22nd to approve the budget.

Library Budget

Mr. Meyer presented the library budget to the board members. The interlocal board approved the recommended budget before the board meeting.

Darin Brummer moved and Debby Waddle seconded the motion to approve 2018-19 library budget as presented.

YES: 6 NO: 0 MOTION CARRIED

Activity Account for Football

The football team needs an account for fundraising activities similar to what some of the other sports have. It was recommended to add an activity account for the football team.

Derek Foote moved and Shawn Ward seconded the motion to approve adding an activity account for the football team.

YES: 6 NO: 0 MOTION CARRIED

Sub Pay

Last month the board approved the substitute teacher pay at \$95 per day. It was recommended to increase our rate to \$100 per day.

Carl Behr moved and Shawn Ward seconded the motion to approve changing the substitute teacher pay rate to \$100 per day.

YES: 6 NO: 0 MOTION CARRIED

Credit Card Authorization

It is recommended to add a card for the board clerk in addition to the ones for the two administrators. It will help to have an additional card for online purchases and when we need to send a card with employees for trips.

Carl Behr moved and Darin Brummer seconded that the Board approve credit card limits of \$7,500 for Josh Meyer, \$5,000 for Blain White and \$5,000 for Alisa Fisher.

YES: 6 NO: 0 MOTION CARRIED

Special Education Co-op Assessments

Each district in the special education cooperative pays an assessed fee based on enrollment figures. The payment schedule and a comparison of the assessments for each district in the co-op was provided to the Board members on the supporting documents file.

Darin Brummer moved and Carl Behr seconded that the Board approve the special education assessment payment schedule as presented.

YES: 6 NO: 0 MOTION CARRIED

Shared Staff Agreements

USD 350 and USD 349 share an elementary counselor and a Spanish teacher. The agreement for the Spanish teacher was provided to the Board members on the supporting documents file. It was recommended that the board approve sharing these employees and staff will sign off on the agreement when Stafford can finalize theirs.

Debby Waddle moved and Derek Foote seconded that the Board approve sharing an elementary counselor and Spanish teacher with USD 349.

YES: 6 NO: 0 MOTION CARRIED

Board Policy Updates

The recommended board policy updates were included on a separate document to the Board members. The district will use option 2 on the GBO Resignation and on the DJB for petty cash accounts, the board will receive annual reports instead of monthly.

Derek Foote moved and Darin Brummer seconded that the Board approve the board policy changes as presented.

YES: 6 NO: 0 MOTION CARRIED

Parents-As-Teachers

The district was awarded a grant to create a Parents-As-Teachers program. The grant award is approximately \$25,000 and it requires a 50% match of roughly \$12,500. Staff is asking for board approval to accept the grant and move forward to implement this program.

Darin Brummer moved and Shawn Ward seconded that the Board accept the Parents-As-Teachers grant for the 2018-19 school year.

YES: 6 NO: 0 MOTION CARRIED

Music Cooperative

Mr. Meyer discussed with Board about Stafford not having a music class and allowing their students to participate in our music classes here in St. John. How this will work is dependent on schedules and class sizes.

Carl Behr moved and Debby Waddle seconded that the Board approve entering into a cooperative agreement with Stafford for music.

YES: 6 NO: 0 MOTION CARRIED

Board member activities and reports

Debby Waddle attended a SCKSEC meeting.

Administrative Reports

Mr. White reported on the following: enrollment day, fall sports practice, coaches meeting was on August 10th. Mr. Meyer reported on the following: new staff orientation is Friday August 17th, investment funds, ACT and WorkKeys is now paid for by the state, some elementary classes will split off this year for reading and math. Maintenance has been done on the HVAC, alley, roof, playground and painting in elementary hallway.

EXECUTIVE SESSION ITEMS

Carl Behr moved and Debby Waddle moved that the Board go into executive session to discuss specific individuals being hired or resigning pursuant to the non-elected personnel exception under KOMA, with Mr. Meyer and Mr. White to be included, and that they return to open session at 8:22 in the Board room.

YES: 6 NO: MOTION CARRIED

The board returned to open session at 8:22 p.m.

Shawn Ward moved and Darin Brummer seconded the motion to extend the executive session for 2 minutes.

YES: 6 NO: MOTION CARRIED

The board returned to open session at 8:24 p.m.

Derek Foote moved and Carl Behr seconded the motion to extend the executive session for 5 minutes.

YES: 6 NO: MOTION CARRIED

The board returned to open session at 8:29 p.m.

CLOSING BUSINESS ITEMS

Carl Behr moved and Debby Waddle seconded that the Board hire Leslie Tanner an Instructional Aide for the 2018-19 school year.

YES: 6 NO: 0 MOTION CARRIED

Shawn Ward moved and Derek Foote seconded that the Board hire Kenya Edner as the High school assistant football coach.

YES: 6 NO: 0 MOTION CARRIED

FUTURE AGENDA ITEMS

- (a) Special Meeting Aug. 22nd 7:30 am
- (b) Tour school facilities
- (c) Preliminary enrollment report

AJOURN

Carl Behr moved and Debby Waddle seconded the motion to adjourn the meeting at 8:32 p.m.

YES: 6 NO: 0 MOTION CARRIED

APPROVED AND SIGNED THIS _____ DAY OF _____ 2018

PRESIDENT

BOARD CLERK