

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION  
ST. JOHN-HUDSON U.S.D. #350  
REGULAR SESSION  
May 11, 2015

**CALL TO ORDER**

The Board of Education of Unified School District 350, State of Kansas, Stafford County, met in regular session at 6:45 p.m. in the high school office on Monday April 13, 2015. The meeting was called to order by President Chad Fisher. Facilities were toured with regards to moving the weight room and the board returned to the board room at 7:08 p.m.

**MEMBERS PRESENT**

Chad Fisher, Barbara Alpers, Carl Behr, Vance Fisher, Tom Garner, Bill Milton and Stan Woodward.

**STAFF PRESENT**

Josh Meyer, Travis Olive, Mike Burgan, Gayle Cornwell and Juliann Owens.

**WELCOME VISITORS**

Mark Bauer, VonFeldt, Bauer & VonFeldt, Chtd., Darin Brummer and Carol Riegel.

**ADDITIONS/CHANGES TO THE AGENDA**

None.

**APPROVE THE AGENDA**

Barbara Alpers moved and Vance Fisher seconded the motion to approve the agenda as amended.

YES: 7            NO: 0            MOTION CARRIED

**APPROVE CONSENT AGENDA**

Minutes of the April 13, 2015 regular meeting

Bills for payment

Budget Report

Activity Fund Report

Contingency Reserve Fund

Vance Fisher moved and Stan Woodward seconded the motion to approve the consent agenda as presented.

YES: 7            NO: 0            MOTION CARRIED

**PATRON COMMENTS**

None.

**BUDGET HEARING**

President Fisher opened the public hearing at 7:10 p.m. for the amended budget published on April 29, 2015.

**PUBLIC COMMENTS**

None.

Close hearing return to regular meeting

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President Fisher closed the public hearing at 7:11 p.m. for the amended budget published on April 29, 2015.

## **BUSINESS ITEMS**

### **APPROVE AMENDED BUDGET**

President Fisher asked for any questions regarding the budget amendment. Being none, he asked for a motion for approval.

Tom Garner moved and Barbara Alpers seconded the motion to approve the amended budget as presented.

YES: 7            NO: 0            MOTION CARRIED

### **2013-2014 FINANCIAL AUDIT**

Mark Bauer with VonFeldt, Bauer & VonFeldt, Chtd. presented the 2013-2014 financial audit to the board. He distributed materials relating to the audit and the audit report. He then went over the management letter with the board. He proceeded to review final adjustments and the audit letter. He then reviewed the audit report with the board.

Tom Garner moved and Barbara Alpers seconded the motion to approve the 2013-14 financial audit as presented.

YES: 7            NO: 0            MOTION CARRIED

### **BUS PURCHASES**

The board has discussed various solutions for our transportation fleet. We currently have one bus in need of replacement and another bus that needs replacement very soon. Information about the district's current fleet was included with the board packet.

The recommendation is to replace 2 buses right away. The superintendent proposes purchasing a large activity bus and a small route bus.

Carl Behr moved and Tom Garner seconded the motion to approve the purchase of a small bus not to exceed \$50,000 from the KS Bus Purchasing Program.

YES: 7            NO: 0            MOTION CARRIED

### **WEIGHT ROOM**

It is recommended to move the weight room into the school building. The cost will be minimal to the district and the superintendent recommends making the move this summer.

Stan Woodward moved and Vance Fisher seconded the motion to approve relocation of the weight room to the main building.

YES: 6            NO: 1            MOTION CARRIED

### **2015-2016 FEES SCHEDULE**

The schedule of fees was presented. Meal prices were not set at this time. It is anticipated that meal prices will increase by 10 cents or less. The sports participation fee was included as an item of discussion but was not included in the fee schedule.

Tom Garner moved and Stan Woodward seconded the motion to approve the 2015-2016 fees schedule as presented.

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YES: 7            NO: 0            MOTION CARRIED

**2015-16 STUDENT HANDBOOK**

The draft of the student handbook was included in the board packet. Administration staff has worked to combine the Elementary and Jr/Sr High handbooks into a single document. This allows for more consistency throughout the district. This handbook should be carefully considered as it becomes official board policy.

Tom Garner moved and Stan Woodward seconded the motion to approve the 2015-2016 student handbook as presented.

YES: 7            NO: 0            MOTION CARRIED

**KASB DUES AND LEGAL ASSISTANCE FUND**

The board is a member of the Kansas Association of School Boards (KASB) and also a member of the KASB Legal assistance Fund. It is recommended that the board continue membership in the association as well as the legal assistance fund. The fee for each is the same as last year and we get great benefit from both.

Carl Behr moved and Bill Milton seconded the motion to approve the dues of \$4,933 for 2015-16 membership in KASB and the fee of \$1,650 for the legal assistance fund.

YES: 7            NO: 0            MOTION CARRIED

**JUNIOR HIGH FOOTBALL**

The district has discussed the potential of a cooperative agreement for next year's junior high football. The district believes it has enough players signed up to have our own JH football team next year rather than cooperate with Macksville.

**GUIDELINES FOR 6<sup>TH</sup> GRADE ATHLETICS**

Guidelines for administrators to determine whether 6<sup>th</sup> grade students should participate in junior high athletics are included in the board packet. It is recommended that the board approve these guidelines. This will give administration direction to make these decisions rather than asking the board to take action for each individual situation.

Vance Fisher moved and Barbara Alpers seconded the motion to approve the guidelines for sixth grade athletic participation.

YES: 7            NO: 0            MOTION CARRIED

**COMMUNICATIONS**

**BOARD MEMBERS ACTIVITIES AND REPORTS**

Vance Fisher commended staff on how well track meets are run at all levels. President Fisher attended special education cooperative meeting.

**ADMINISTRATIVE REPORTS**

Mr. Olive reported on the elementary building. Enrollment remains the same. The elementary building received a student achievement award from Lexia for improvement in reading. The elementary track meet was held Friday May 8 and was a success. Pre-school and kindergarten graduation will be Monday

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May 18 in the main gym. Last half day of school is Tuesday, May 19 with dismissal at 11:00 a.m. Teachers last day is Wednesday, May 20.

Mr. Burgan reported on the high school building. Three students performed at State Music in Salina. Brooke Shultz earned a 22 for her vocal solo and Bella Haskins-Martinez earned a 1 for her vocal solo. Taylor Clark earned a 1 for both her vocal and snare drum solos. The HS band and vocal performance was held May 5. The Honors luncheon was held May 6 in the courtyard. The CPL Art contest was April 22 with Kerisa Brown taking 2<sup>nd</sup> in photography; Baley Doggett a secon in ceramics; Brandi Hanson a 5<sup>th</sup> for painting; Andrea McCall a 4<sup>th</sup> in ceramics and Anna Stryker with a first in ceramics, 4<sup>th</sup> in painting, 3<sup>rd</sup> in sculpture and Best in Show 2D. JH Activities Banquet was held on April 27. HS Activities Banquet is Tuesday, May 12. Graduation will be on Saturday May 16 at 4:00 p.m. Senior activities include Baccalaureate on May 13 at 7:00 p.m. and Senior Class night on May 15 at 7:00 p.m.

Mr. Meyer presented a video on students in the district who are part of the Career and College Readiness program. He updated the board the new board member workshop attend by the incoming board members, hail damage to district vehicles, a 4% increase in employee health insurance costs, and the agent change for the district's building & liability insurance and workers compensation insurance package.

### **EXECUTIVE SESSION ITEMS**

#### **DISCUSS PERSONNEL AND NEGOTIATIONS**

#### **EXECUTIVE SESSION – PERSONNEL**

Barbara Alpers moved and Vance Fisher seconded the motion to recess to executive session at 8:54 p.m. in the boardroom for the purpose of discussing personnel matters for non-elected personnel ; and that the board return to open session at 8:55 p.m. in the boardroom. The executive session is required to protect the privacy interests of identifiable individuals. The Superintendent, Mr. Olive and Mr. Burgan were asked to be in attendance.

YES: 7                      NO: 0                      MOTION CARRIED

The board returned to open session at 8:55p.m. in the boardroom.

Tom Garner moved and Carl Behr seconded the motion to extend the executive session for 5 minutes with the board returning to open session at 9:00 p.m.

YES: 7                      NO: 0                      MOTION CARRIED

The board returned to open session at 9:00 p.m. in the boardroom.

### **CLOSING BUSINESS ITEMS**

Mr. Meyer presented the list of supplemental contracts for the 2015-16 school year. The list is attached hereto as Schedule A.

Vance Fisher moved and Stan Woodward seconded the motion to approve the supplemental contracts list as presented.

YES: 7                      NO: 0                      MOTION CARRIED

Mr. Meyer presented a retirement letter from Joel Miller effective June 1, 2015.

Tom Garner moved and Carl Behr seconded the motion to approve Joel Miller's retirement.

YES: 7                      NO: 0                      MOTION CARRIED

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**FUTURE AGENDA ITEMS**

- (a) Education Foundation Report
- (b) Approve renewal of insurance policies
- (c) Student accident insurance
- (d) Review board goals – Discuss new goals
- (e) Budget Authority (for necessary transfers)
- (f) Negotiated Agreement
- (g) Approve destruction of documents
- (h) Approve disposal of excess property
- (i) Consider pay raises for admin & classified staff
- (j) Recognition of outgoing board members

Barbara Alpers moved and Vance Fisher seconded the motion to adjourn the meeting at 9:12 p.m.

YES: 7                      NO: 0                      MOTION CARRIED

APPROVED AND SIGNED THIS 8th DAY OF June 2015

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PRESIDENT

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BOARD CLERK

## **USD 350 – 2015-16 Supplemental and Extended Contracts**

*For Approval 5/11/2015*

*Updated 5/7/2015*

Head HS FB	Nick Garcia
Asst. HS FB	Gates Hunley
Asst. HS FB (0.6 depending on #'s)	None
Head JH FB	Zach Mason (single coach)
Asst. JH FB	None
Head HS BB (Girls)	Danny Smith
Asst. HS BB (Girls)	Trish Wade
Head HS BB (Boys)	Clint Kinnamon
Asst. HS BB (Boys)	Kurt Fairchild
Head JH BB (Girls)	Nick Garcia
Asst. JH BB (Girls)	Jamie Lauffer
Head JH BB (Boys)	_____
Asst. JH BB (Boys)	Jon Bauer
Head HS Track	Trish Wade
Asst. HS Track	Ryan Witt
Head JH Track	Danny Smith
Asst. JH Track	Sheila Witt / Joel Delp
Head Tennis	Becca Luckner
Head HS VB	Trish Wade
Asst. HS VB	Taci Axman
Head JH VB	Trish Wade
Asst. JH VB	Stephanie Smith
Head Cross Country	Joel Delp
Head Golf	Clint Kinnamon
HS Cheerleading/ Pep Club	Stephanie Smith
JH Cheerleading	Stephanie Brummer
HS Quiz Bowl	Felicia Norton
JH Quiz Bowl	Jon Bauer
Freshman Sponsor	_____
Sophomore Sponsor	Tara Kinnamon
Junior Sponsor	Tara Kinnamon
Asst. Junior Sponsor	Darlene Behnke
Senior Sponsor	Darlene Behnke
Kays/Kayettes	Sheila Witt
Student Council	Melonda Mercer
Yearbook	Darlene Behnke
Dept. Heads	_____, Bauer, _____, Delp
National Honor Society	Sheila Witt
Instrumental Music	Mac Knight
Vocal Music	Mac Knight (2/3) / Gayle Cornwell (1/3)
Play Director	Wendy Hacker
Weight Room	Nick Garcia (1/2)/Trish Wade (1/4)/Danny Smith (1/4)