

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION
ST. JOHN-HUDSON U.S.D. #350
REGULAR SESSION
October 13, 2025

CALL TO ORDER

The Board of Education of Unified School District 350, State of Kansas, Stafford County, met in regular session at 7:00 p.m. in the Board room, on Monday October 13, 2025. The meeting was called to order by Carl Behr.

MEMBERS PRESENT

Trey Burgan, Carl Behr, Katrina Hickel Vance Fisher, Aaron Roach, Shawn Ward,

STAFF PRESENT

Dr. Jana Hare, Travis Callaway, Angela Petersen, Melonda Mercer, Kim Helfrich, Joanna McAlister

Carl Behr commented: due to the absence of Board Clerk Alisa Fisher, Melonda Mercer will be recording the minutes

WELCOME VISTORS

Tanner Mawhirter, Reagan Bonner, Braxton Alpers, Cody Newdigger, Miranda Gleason, Bryce Garner, Tyler Alpers

ADDITIONS/CHANGES TO THE AGENDA

None

APPROVE THE AGENDA

Vance Fisher moved and Trey Burgan seconded the motion to approve the agenda as amended.

YES: 6

NO: 0

MOTION CARRIED

Executive Session

Shawn Ward moved and Trey Burgan seconded that the Board of Education recess to executive session for matters which would be deemed privileged in the attorney-client relationship under KOMA; with Dr. Jana Hare and Angie Stallbaumer invited to be present, and with the board to return to open session in this room at 7:11 p.m.

YES: 6

NO: 0

MOTION CARRIED

The Board returned to open session at 7:11 p.m.

Shawn Ward moved and Trey Burgan seconded that the Board of Education recess to executive session for matters which would be deemed privileged in the attorney-client relationship under KOMA; with Dr. Jana Hare and Angie Stallbaumer invited to be present, and with the board to return to open session in this room at 7:22 p.m.

YES: 6

NO: 0

MOTION CARRIED

The Board returned to open session at 7:22 p.m.

Shawn Ward moved and Katrina Hickel seconded that the Board of Education recess to executive session for matters which would be deemed privileged in the attorney-client relationship under KOMA; with Dr. Jana Hare and Angie Stallbaumer invited to be present, and with the board to return to open session in this room at 7:27 p.m.

YES: 6

NO: 0

MOTION CARRIED

The Board returned to open session at 7:27 p.m.

Aaron Roach moved and Vance Fisher seconded that the Board of Education recess to executive session for matters which would be deemed privileged in the attorney-client relationship under KOMA; with Dr. Jana Hare and Angie

Stallbaumer invited to be present, and with the board to return to open session in this room at 7:36 p.m.

YES: 6

NO: 0

MOTION CARRIED

The Board returned to open session at 7:36 p.m.

Patron Comments

None

YES: 6

NO: 0

MOTION CARRIED

BUSINESS ITEMS

Presentation – Bond update

Bryce Garner discussed with the Board an update on Bond-related activities. Upcoming activities include the Facility Tours on October 14th and October 20th

Patron Comments

None

CONSENT AGENDA

Vance Fisher moved and Katrina Hickel seconded that the Board approve the consent agenda as amended.

YES: 6

NO: 0

MOTION CARRIED

Student Handbook Update

Administration, including the District Nurse, recommends that we update our Student Handbook to 100.4°F to be consistent with the CDC guidelines and information provided to Mrs. Davis at the School Nurse.

Katrina Hickel moved and Aaron Roach seconded that the Board approve modifying the fever threshold from 99.8°F to 100.4°F for the remainder of the 2025-26 school year and for subsequent years.

YES: 6

NO: 0

MOTION CARRIED

Enrollment Report

Superintendent Dr. Jana Hare will shared enrollment data for the 2025-26 school year, as well as trends in enrollment with the Board members.

Assessment Report

Angela Peterson shared data from our 2024-25 State Assessments and Aimsweb Screening data from this Fall for Math and Reading to the Board members.

Policy Review

Dr. Jana Hare discussed with the Board JK Solicitations and staff handbook updates.

Superintendent Evaluation

Board president Derek Foote will send Superintendent Evaluation information out to board members later this month.

Board Communications

None

Administrative Reports

Mrs. Petersen reported on the following:

SCCF Community Grants, Grandparents Week: Bike Week, LETRS Training, Character Assembly, Cheer Clinic, Walk to School Wednesday, 1st Grade Trip to Pumpkin Patch, Fire Prevention Activities, ESSDACK Visits / Upcoming Activities: October 14th: ESSDACK Visit-Observations, October 15th: PTO, October 16th: Wichita Children's Theater in Larned, October 17th: In-service/Workday, October 24th: 6th Grade to KLCH, October 24th & 27th: SPED Staff in Pratt October 27th & 28th: Conference, October 30th: Halloween Parade @ 2:45, November 3rd & 5th: Interim Data Days with ESSDACK

Mr. Callaway reported on the following:

JH/HS Band and Choir concert Oct. 16th, 9th Grade Pre ACT Oct. 15th and 11th Grade Work Keys on Oct. 22nd, Sophomore Class to Wichita State for College Visit Oct. 22nd, High School to Esdack Career Fair – Oct. 29th, Parent Teacher Conferences Oct. 27th & 28th, Musical Practice, Display case for students work, Classifications 1A Div. 1, 8-Man Div. 1 Football Junior High Sports finish their seasons this week, Cross Country will finish Thursday, Football last game this Thursday at Macksville, Volleyball tournament will be in Kinsley this Saturday, Post Season starting, Tennis, Regional results from Friday/Saturday @ Lyons, State @ Salina Cross Country, Regional – Hutchinson, Regional volleyball

Dr. Jana Hare reported on the following:

KSDE star awards graduation, postsecondary success and the Commissioner's award

Aaron Roach moved and Trey Burgan seconded that the Board accept the personnel report as presented.

YES: 6

NO: 0

MOTION CARRIED

Ron Scott – Retiring, Candiyn Riggle – Bus driver

FUTURE AGENDA ITEMS

Election Update

Audit Report

Superintendent Contract

AJOURN

Aaron Roach moved and Shawn Ward seconded the motion to adjourn the meeting at 8:42 p.m.

YES: 6

NO: 0

MOTION CARRIED

APPROVED AND SIGNED THIS _____ DAY OF _____ 2025

PRESIDENT

BOARD CLERK