UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION
ST. JOHN-HUDSON U.S.D. #350
REGULAR SESSION
November 10, 2025

CALL TO ORDER

The Board of Education of Unified School District 350, State of Kansas, Stafford County, met in regular session at 7:30 a.m. in the Board room, on Monday November 10, 2025. The meeting was called to order by Derek Foote.

MEMBERS PRESENT

Derek Foote, Trey Burgan, Katrina Hickel, Carl Behr, Aaron Roach, Shawn Ward

STAFF PRESENT

Dr. Jana Hare, Travis Callaway, Alisa Fisher, Kim Helfrich

WELCOME VISTORS

Danielle Hollingshead, Tyler Alpers, Ross Fisher, Miranda Gleason

ADDITIONS/CHANGES TO THE AGENDA

Social media policy discussion added

APPROVE THE AGENDA

Aaron Roach moved and Shawn Ward seconded the motion to approve the agenda as amended.

YES: 6 NO: 0 MOTION CARRIED

CONSENT AGENDA

Carl Behr moved and Trey Burgan seconded that the Board approve the consent agenda as presented.

YES: 6 NO: 0 MOTION CARRIED

PATRON COMMENTS

None

BUSINESS ITEMS

Audit Report

Danielle Hollingshead with Adams Brown presented the 2024-25 financial audit report to the Board members

Shawn Ward moved and Katrina Hickel seconded that the Board approve the 2024-25 audit report as presented.

YES: 6	NO: 0	MOTION CARRIED

Bond Election Review

The Board discussed the bond election and the timeline for another possible bond review and the next steps.

Transportation coop

Dr. Jana Hare discussed with the Board the agreement between the parents and the district for transportation for the wrestling students to Stafford. The district will provide a van for use during the 25-26 season.

Social Media Policy

Jana Hare discussed with the Board a district social media policy and what KASB has recommended. Suggested guidance for the staff handbooks will be discussed more at the next Board meeting.

Board Communications

Carl Behr and Katrina Hickel attended the KSDE Commissioners Award.

Administrative Reports

Mrs. Petersen reported on the following:

Interim Assessments, 6th Grade Trip to the Kansas Learning Center, Parent Teacher Conferences, Upcoming activities: November 3rd-25th: Change Drive to

Benefit Food Bank, November 14th, 15th, 16th: All School Musical, November 19th: Progress Reports, November 22nd: Youth Creations Art Auction and November 25th - Thanksgiving STEAM Activities
Mr. Callaway reported on the following: Fall sports ended, winter sports have started, Essdack career fair, Referee courses, Powder puff game, Play is this weekend, trash to trends, Classroom activities, weekend snack bags, SAFE –seatbelt surveys and Kays and Kayettes – Operation Christmas Child.

Dr. Jana Hare reported on the following: personnel and human resources, staff photo, Facilities update, student opportunities and updates, community and family engagement, and budget and upcoming meeting dates

EXECUTIVE SESSION
Shawn Ward moved and Aaron Roach seconded that the Board go into executive session to discuss specific individuals being hired or resigning, and the performance of specific employees pursuant to the non-elected personnel exception under KOMA, with Dr. Jana Hare and Travis Callaway to be included, and that they return to open session at 8:40 a.m. in the Board room.

YES: 6	NO: 0	MOTION CARRIED

Shawn Ward moved and Aaron Roach seconded that the Board go into executive session to discuss the performance of specific employees pursuant to the non-elected personnel under KOMA, with Dr. Jana Hare to be included, and that they return to open session at 8:45 a.m. in the Board room.

YES: 6	NO: 0	MOTION CARRIED

Shawn Ward moved and Carl Behr seconded that the Board go into executive session to discuss the performance of specific employees pursuant to the non-elected personnel under KOMA, with Dr. Jana Hare to be included, and that they return to open session at 9:00 a.m. in the Board room.

YES: 6	NO: 0	MOTION CARRIED

The Board returned to open session at 9:00 a.m.

Carl Behr moved and Shawn Ward seconded to approved the personnel report as presented.

YES: 6 NO: 0 MOTION CARRIED

FUTURE AGENDA ITEMS

- Superintendent Contract
- Consider Principal Contracts
- Senior Release Applications
- KESA Action Plan

AJOURN

Trey Burgan moved and Shawn Ward seconded the motion to adjourn the meeting at 9:01 a.m.

YES: 6 NO: 0 MOTION CARRIED

APPROVED AND SIGNED THIS ______DAY OF ___________________________ 2025

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PRESIDENT BOARD CLERK