

OFFICIAL MINUTES OF THE BOARD OF EDUCATION
ST. JOHN-HUDSON U.S.D. #350
REGULAR SESSION
May 9, 2016

CALL TO ORDER

The Board of Education of Unified School District 350, State of Kansas, Stafford County, met in regular session at 7:00 p.m. in the board room, on Monday May 9, 2016. The meeting was called to order by President Chad Fisher.

MEMBERS PRESENT

Chad Fisher, Carl Behr, Debby Waddle, Barb Alpers, Derek Foote, Darin Brummer

STAFF PRESENT

Josh Meyer, Travis Olive, Alisa Fisher, Danny Smith

WELCOME VISITORS

Carol Riegel

ADDITIONS/CHANGES TO THE AGENDA

None

APPROVE THE AGENDA

Barb Alpers moved and Darin Brummer seconded the motion to approve the agenda as presented

YES: 6 NO: 0 MOTION CARRIED

APPROVE CONSENT AGENDA

Minutes of the April 11 regular meeting
Bills for payment
Financial Reports
Activity Fund Report

Derek Foote moved and Carl Behr seconded the motion to approve the consent agenda as presented.

YES: 6 NO: 0 MOTION CARRIED

PATRON COMMENTS

None

BUSINESS ITEMS

Student handbook changes

The draft of the student handbook for next school year was included in the supporting documents file. There were not significant changes to existing policy. This handbook has the same effect of all other board policies.

Carl Behr moved and Debby Waddle seconded the motion that the Board approve the student handbook for the 2016-17 school year as presented.

YES: 6 NO: 0 MOTION CARRIED

Fee Schedule 2016-17

The proposed fee schedule is was included on the supporting documents file. The meal prices will be established this summer. There is an addition of a technology fee for high school students to help with the implementation of our 1:1 technology initiative. This will be used to help cover costs of purchasing devices and ongoing maintenance and repairs.

Darin Brummer moved and Derek Foote seconded that the Board approve the fee schedule for the 2016-17 school year as presented.

YES: 6 NO: 0 MOTION CARRIED

KASB dues and legal assistance fund

The board is a member of the Kansas Association of School Boards (KASB) and also a member of the KASB Legal Assistance Fund. It is recommended that the board continue membership in the association as well as the legal assistance fund.

Debby Waddle moved and Carl Behr seconded that the Board approve the dues of \$4,933 for membership in KASB and the fee of \$1,650 for the legal assistance fund for the 2016-17 school year.

YES: 6 NO: 0 MOTION CARRIED

Approve final bids for summer projects

(a) Rooftop Heat/Air

This project is to replace the rooftop A/C unit in the HS office with a dual heat/cool unit. Bids were provided to the board members.

Derek Foote moved and Debby Waddle seconded that the Board approve the bid of \$10,655.00 from Davis Electrical for replacement of the rooftop HVAC unit.

YES: 6 NO: 0 MOTION CARRIED

(b) Concrete work

This project is to replace much of the concrete at the north main entrance and to add a seating/sign wall near the south main entrance.

Barb Alpers moved and Darin Brummer seconded that the Board approve the bid of \$10,532.00 from Macias C & C for concrete work near the main entrances.

YES: 6 NO: 0 MOTION CARRIED

(c) Main circulation pump

This project is to replace one of the main circulation pumps for the heating and cooling system in the main building. There was only 1 bid that was submitted. Mr. Meyer is going to ask for another bid from another company.

No motion was made

(d) Fire Alarm

This is a continuation of the fire alarm replacement project. We split this part in to phase II (completed last summer) and phase III (yet to be completed). Phase II was \$14,894 and the proposal for the final phase is \$14,122. The fire alarm system will be completely up to code after this final phase.

Barb Alpers moved and Carl Behr seconded that the Board approve the proposal of \$14,122 from Electronic Contracting Company for phase III of the fire alarm replacement.

YES: 6 NO: 0

(e) Tech Infrastructure (e-rate)

This technology project was formally bid through the federal e-rate system.

Derek Foote moved and Debby Waddle seconded that the Board approve the proposal of \$43,212.00 from Friesen Technology Services for the technology project.

YES: 6 NO: 0

Capital improvements plan

The board discussed the plan for our capital outlay budget. Mr. Meyer said it is very difficult to plan very far down the road because of the volatility of our assessed valuation. Information on supporting documents showed where we are currently on our budget.

55+ Worker Program

The senior community service employment program is intended to get seniors on-the-job training. Individuals work in a job for up to two years to prepare them for other work. Laura Davis would like to implement this program at the Library. Individuals would work at the library under the direction of Mrs. Davis. They would not be employed or paid by USD 350, but would be subject to our HR policies.

Debby Waddle moved and Derek Foote seconded that the Board approve that USD 350 be a partner in the senior community service employment program.

YES: 6 NO: 0

Assistant Cross Country Position

There were 47 students that signed up at the cross country meeting. Mr. Meyer recommended that we hire an assistant coach with this many kids.

Barb Alpers moved and Debby Waddle seconded that the Board approve opening the assistant cross country coaching position for the 2016 season.

YES: 6 NO:0

Student Accident Insurance

Our student accident insurance policy is due. We provide student accident insurance as a courtesy to our families. This policy is very limited and does not cover all costs. It is intended to be secondary coverage. The policy information is included in the supporting documents.

Derek Foote moved and Debby Waddle seconded that the Board approve the renewal of the student accident insurance policy with K & K Insurance at a premium of \$7,900 for the 2016-17 school year.

YES: 6 NO: 0

COMMUNICATIONS

Board member activities & Reports:

Chad attend the SCKSEC meeting

Administrative Reports

Mr. Olive reported on the following: Jill Christie had her baby on April 26th, state assessments are complete, Elementary track meet is Friday May 13th, Pre-School and Kindergarten gradations 8:30/12:30 in the main gym, Kindergarten graduation is May 23rd at 2:00 in the main gym, 1st – 6th grade Awards Assembly is May 24th at 9:00 in the main gym, last day is school is May 24th dismissal at 11:00, Some new possible courses next year for the high school would be: Current Events, Creative Writing, Robotics, Environmental Resources / Wildlife, Sewing and Speed Power Qickness.

Mr. Meyer reported on the following: CPL League Art show was held here on April 27th, Junior High sports banquet was May 2nd, Seniors last day is May 17th, graduation is May 21st at 4:00, a retirement reception for Mr. Wood, Mr. Smith and Mrs. Russell will be May 23rd at 5:30 in library community room, A staff cookout will be May 24th, Mr. Olive and Mr. Meyer will be attending the USA Conference in June 8-10 in Wichita, looking at adding a Forensics class, Mr. Meyer explained how the ACT works with Work Keys and Aspire, no changes on the budget, we will get the same funding as last year. Health insurance rates for employees will be going up some, the deductible has increased to hold cost down. St. John hosted 3 track meets this year, the new timing system worked great. There will be several summer camps this summer including, basketball, volleyball and football.

EXECUTIVE SESSION

Debby Waddle moved and Carl Behr seconded the motion to recess to executive session at 8:24 p.m. for the purpose of discussing personnel matters in order to protect the privacy of non-elected personnel and that the board returns to open session at 8:34 p.m. Mr. Meyer and Mr. Olive were asked to be included.

YES: 6 NO: 0 MOTION CARRIED

The board returned to open session at 8:34 p.m.

Barb Alpers moved and Darin Brummer seconded the motion to extend the executive session for 5 minutes.

YES: 6 NO: 0 MOTION CARRIED

The board returned to open session at 8:39 p.m.

CLOSING BUSINESS ITEMS

Resignations – Contracts

Derek moved and Darin Brummer seconded that the Board approve the supplemental contract list as presented.

YES: 6 NO: 0

Unofficial Minutes of the St. John-Hudson USD 350 Board of Education Meeting held May 9, 2016.

FUTURE AGENDA ITEMS

- (a) Approve the renewal of insurance policies
- (b) Review board goals – Discuss new goals
- (c) Budget authority (for necessary transfers)
- (d) Ratify negotiated agreement (or file letter of impasse or extension)
- (e) Approve destruction of documents
- (f) Approve disposal of excess property
- (g) Consider pay raises for administrators and classified staff
- (h) Approve capital improvements plan
- (i) Hire Learning Lab Supervisor

AJOURN

Debby Waddle moved and Carl Behr seconded the motion to adjourn the meeting at 8:44 p.m.

YES: 6 NO: 0 MOTION CARRIED

APPROVED AND SIGNED THIS _____ DAY OF _____ 2016

PRESIDENT

BOARD CLERK