

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION  
ST. JOHN-HUDSON U.S.D. #350  
REGULAR SESSION  
September 8, 2025

**CALL TO ORDER**

The Board of Education of Unified School District 350, State of Kansas, Stafford County, met in regular session at 6:30 p.m. in the Board room, on Monday September 8, 2025. The meeting was called to order by Derek Foote.

**MEMBERS PRESENT**

Derek Foote, Carl Behr, Katrina Hickel (via zoom) Vance Fisher, Aaron Roach (via zoom), Shawn Ward (via zoom)

**STAFF PRESENT**

Dr. Jana Hare, Travis Callaway, Angela Petersen, Mac Knight, Alisa Fisher

**REVENUE NEUTRAL RATE HEARING**

Hearing was called to order at 6:30 p.m. Hearing was closed at 6:30 p.m.

Vance Moved and Carl Behr seconded that the Board of Education approve the resolution authorizing USD 350 to exceed the revenue neutral tax rates in the identified funds for the 2025-2026 budget year.

YES: 6

NO: 0

MOTION CARRIED

Roll Call Vote:

Carl Behr: Yes

Derek Foote: Yes

Vance Fisher: Yes

Katrina Hickel: Yes

Aaron Roach: Yes

Trey Burgan: N/A

Shawn Ward: Yes

**BUDGET HEARING FOR 2024-2025BUDGET**

Hearing was called to order at 6:31 p.m. Hearing was closed at 6:31 p.m.

**WELCOME VISTORS**

None

**ADDITIONS/CHANGES TO THE AGENDA**

None

**APPROVE THE AGENDA**

Vance Fisher moved and Carl Behr seconded the motion to approve the agenda as amended.

YES: 6

NO: 0

MOTION CARRIED

**APPROVE CONSENT AGENDA**

Vance Fisher moved and Carl Behr seconded that the Board approve the consent agenda as presented.

YES: 5

NO: 0

MOTION CARRIED

**Patron Comments**

None

**BUSINESS ITEMS****Approval of 2025-26 Budget**

An annual resolution needs to be passed each year to specify the percentage the board will use for their budget. The LOB Resolution was provided to the Board members on the supporting documents file.

Vance Fisher moved and Carl Behr seconded that having received, reviewed, and evaluated the building needs assessment and state assessment data, and having used that information to inform the creation of the 2025-2026 budget, the Board of Education adopt the 2025-26 budget.

YES: 5

NO: 0

MOTION CARRIED

**Approval of Local Option Budget Resolution**

It was recommended that the board keep the percentage at 33% as in past years. The resolution was provided to Board members on the supporting documents file.

Vance Fisher moved and Carl Behr seconded that the Board approve the resolution to certify the Local Option Budget in an amount of 33% for 2025-2026.

YES: 5

NO: 0

MOTION CARRIED

### **Student Handbook Update**

Administration, including our District Nurse, recommends that we update our Student Handbook to 100.4°F to be consistent with the CDC guidelines. A vote will be taken at the October meeting to update the student handbook.

### **Policy Review**

Visitors on school grounds (KM) and staff online activities (IIBGC) policies were provided to the Board members on the supporting documents file. Dr. Jana Hare discussed with the Board the policies.

### **Board Communications**

None

### **Administrative Reports**

Mr. Callaway reported on the following: Homecoming week ,fall Activities, ACT Test Changes, sports Classifications will be released later this month, JAG I & I Ceremony on the September 17<sup>th</sup>, Tiger Coffee, Bank, and Tiger Prints are now open and electric Car race will be Oct. 2<sup>nd</sup> in Hays

Mrs. Petersen reported on the following: Horizon Award Nominee-Whitney Brummer, Kick Off Assembly, Tiger Pride Night, Magic show, Benchmark Testing, CORE SEL, Tiger Tales Newsletter, Parent Square, Bike Unit Grant, Tornado and Fire Drills Next Week Upcoming Activities: September 8th-12th: Grandparents Week, September 11th: Picture Day , September 12th: Homecoming Activities, September 15th: Visit From ESSDACK Embedded Services, September 15th-19th: 1st-4th Grade Bike Unit , September 17th: Progress Reports, September 24th: 4th Grade to Ag Day, September 26th: ESSDACK to Present 8 Mathematical Practices, October 1st: Walk to School Wednesday, October 3rd: DTC Training, October 6th-10th: Fire Prevention Week, October 6th: Fall Interim Assessments Open, October 7th & 9th: KESA Activities

Dr. Jana Hare reported on the following:

Reinstated Horizon Award recognizing early-career teachers, Recruiting Substitutes - Teachers, Bus Drivers, etc., Procedure Manuals & Walk-throughs Facilities & Operations, Reviewing/aligning building security procedures, Beginning capital outlay rotation Short- & Long-term planning for facilities, technology, & capital outlay Student Opportunities & Student Success, Supporting collaborative conversations between teachers & making connections, Starting student learning data dives, Gain understanding of the instructional process in USD 350 Community/Family Engagement & Budget, Starting monthly district newsletter, Updating website and Regular communication to all stakeholders

**Executive session**

Vance Fisher moved and seconded that the Board recess to Executive Session to discuss matters pursuant to the exception under KOMA for school security to ensure the security of the school, its buildings, and/or its systems is not jeopardized with Dr. Jana Hare, superintendent; Mr. Travis Callaway, secondary school principal; Mrs. Angela Petersen, elementary school principal; invited to be present and with the board to return to open session at 7: 30 in the Board room at with no action to follow.

YES: 5

NO: 0

MOTION CARRIED

The Board returned to open session at 7:30 p.m.

Vance Fisher moved and Carl Behr second to hire Abbie Parr as the Junior High girls assistant basketball coach.

YES: 5

NO: 0

MOTION CARRIED

**FUTURE AGENDA ITEMS**

- Student Handbook Update - Fever threshold 100.4
- Enrollment Report
- Assessment Report
- Superintendent Evaluation

**AJOURN**

Carl Behr moved and Vance Fisher seconded the motion to adjourn the meeting at 7:33 p.m.

YES: 5

NO: 0

MOTION CARRIED

APPROVED AND SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2025

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PRESIDENT

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BOARD CLERK