

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION
ST. JOHN-HUDSON U.S.D. #350
REGULAR SESSION
April 13, 2015

CALL TO ORDER

The Board of Education of Unified School District 350, State of Kansas, Stafford County, met in regular session at 7:00 p.m. in the boardroom on Monday April 13, 2015. The meeting was called to order by President Chad Fisher.

MEMBERS PRESENT

Chad Fisher, Carl Behr, Vance Fisher, Tom Garner, Bill Milton and Stan Woodward.

STAFF PRESENT

Josh Meyer, Travis Olive, Mike Burgan, Danette Russell, Lori Wycoff, Cindy Falk, Mac Knight, Jill Christie, Denise Miller and Marla Irvine.

WELCOME VISITORS

Darin Brummer and Carol Riegel.

ADDITIONS/CHANGES TO THE AGENDA

Move item 7 to item 1, shift remaining items down 1 position.

APPROVE THE AGENDA

Vance Fisher moved and Tom Garner seconded the motion to approve the agenda as amended.

YES: 6 NO: 0 MOTION CARRIED

APPROVE CONSENT AGENDA

Minutes of the March 9, 2015 regular meeting

Bills for payment

Budget Report

Activity Fund Report

Vance Fisher moved and Tom Garner seconded the motion to approve the consent agenda as presented.

YES: 6 NO: 0 MOTION CARRIED

PATRON COMMENTS

None.

BUSINESS ITEMS

ADDITIONAL ELEMENTARY TEACHER

Mr. Meyer presented numbers for adding an additional second grade teacher and Mr. Olive recommended the addition. Mr. Meyer opened the floor to teachers in attendance. Lori Wycoff spoke regarding concerns with behavior problems in each first grade class and the problems created by combining the classes. Mrs. Russell expressed the opinion that she could have done a better job with fewer children. Mrs. Denise Miller shared study results showing that kids that are no at the reading levels they should be by 1st grade generally never reach reading level of peers. The board continued the discussion.

Tom Garner moved and Carl Behr seconded the motion to approve the addition of a second grade teaching position for 2015-2016.

BUS OUTSOURCING BIDS

Mr. Meyer shared the sole bid for outsourcing transportation services. He then took the recommendation to outsource off the table. He presented the board with information on a lease for \$10,000 a year for equipment. Mr. Meyer is to gather additional information on the busses to bring back to the board. No action was taken.

CAPITAL IMPROVEMENT PLAN

Mr. Meyer reviewed the Capital Improvement Plan with the board. The final plan will be presented to the board for approval this summer.

WEIGHT ROOM

The district is considering moving the existing weight room into the building. The board will meet in front of Mr. Burgan’s office before the next board meeting to tour the proposed space.

FIRE ALARM SYSTEM UPGRADE

The district’s fire alarm system was upgraded to a 24-volt system with battery backup last summer. The alarms and pull stations were replaced one-for-one. This was the first phase to bring the system up to current code. The next phase will add alarms and pull stations in all locations needed to be in full compliance with the state fire marshal’s regulations. Two bids were presented for this phase. The bid from Siemens includes a total price and is not separated by each phase. The recommendation is to use Electronic Contracting Company to complete phase two. The bid from Siemens was \$65,500 for both phases. Electronic Contracting charged \$14,415 for phase I and is proposing \$31,672 for phase 2.

Tom Garner moved and Stan Woodward seconded the motion to approve Electronic Data Contracting to replace the fire alarm system at a cost not to exceed \$31,672. Mr. Meyer can try and postpone until next year.

YES: 6 NO: 0 MOTION CARRIED

MENTORING PROGRAM

One of the board’s goals for this year for this year is to recruit and retain highly effective staff. Part of retaining good teachers is to make sure they start off on the right foot. This requires mentoring. A proposed mentoring plan has been developed and was include in the board packet for each member to review. There is a compensation component to the plan for the mentor teacher(s).

Stan Woodward moved and Vance Fisher seconded the motion to approve the proposed mentoring program as presented.

YES: 6 NO: 0 MOTION CARRIED

EDUCATION FOUNDATION BOARD APPOINTMENT

Pete Witt served the Education Foundation board for many years until his recent passing. Sheila Witt would like to serve as his replacement. The Foundation board is in agreement and has appointed her as president, assuming that she is formally appointed to the board.

Vance Fisher moved and Tom Garner seconded the motion to approve Sheila Witt’s appointment to the St. John-Hudson USD 350 Community Education Foundation.

YES: 6 NO: 0 MOTION CARRIED

COMMUNICATIONS

BOARD MEMBERS ACTIVITIES AND REPORTS

Stan Woodward and Chad Fisher both had attended the St. John-Hudson USD 350 Community Education Foundation board meeting and expressed the need to work with the board to increase donations.

ADMINISTRATIVE REPORTS

Mr. Olive stated the current K-6 enrollment number is 162. State assessments are nearly complete. Farm/Ag Day was a success at Alpers’ Farm on Friday April 10. DARE graduation will be tomorrow at 1:00 in the auditorium and the elementary track meet is scheduled for Friday, May 8th. The last inservice of the year was held on April 8. ELA curriculum committee will finish this week. PTO has a carnival planned for Saturday April 25 from 3:00 – 6:00 p.m.

Mr. Burgan reported that 7-12 total enrollment is 161. State assessments have started at the JR/SR high school and will continue into May. Mr. Burgan shared the results of the CPL Music Festival and the Regional Music Festival. CPL Honors banquet was March 31st at Otis. Seniors Ashlyn Fisher, Britani Grabast and Anna Stryker and juniors Brandi Hanson, Jeremy Crockett and Devin Willinger represented St. John. The JR/SR play was held last weekend and the students did a great job with the material. Prom is April 18. Track and Golf seasons are under way and the JH All-Sports banquet is April 20 at 6:30 p.m.

Mr. Meyer let the board know that the special education cooperative has hired pre-school and gifted teachers for next year. He also updated the board on a possible change in math textbooks for the coming year. They are looking combining the students’ handbooks into a single one for school-wide. The handbook(s) will be brought to the board for approval at the next meeting. This year’s budget will need to be republished and approved again in May due to increased enrollment.

EXECUTIVE SESSION ITEMS

DISCUSS PERSONNEL AND NEGOTIATIONS

EXECUTIVE SESSION – PERSONNEL

Vance Fisher moved and Stan Woodward seconded the motion to recess to executive session at 8:12 p.m. in the boardroom for the purpose of discussing personnel matters for non-elected personnel and a student matter; and that the board return to open session at 8:35 p.m. in the boardroom. The executive session is required to protect the privacy interests of identifiable individuals. The Superintendent, Mr. Olive and Mr. Burgan were asked to be in attendance.

YES: 6 NO: 0 MOTION CARRIED

The board returned to open session at 8:35 p.m. in the boardroom.

CLOSING BUSINESS ITEMS

Mr. Meyer presented Karla Mata’s resignation from the library.

Stan Woodward moved and Carl Behr seconded the motion to accept Karla Mata’s resignation as library clerk.

YES: 6 NO: 0 MOTION CARRIED

Mr. Meyer presented Mike Wood’s resignation as High School Math teacher.

Tom Garner moved and Stan Woodward seconded the motion to accept Mike Wood’s resignation for High School Math teacher.

YES: 6 NO: 0 MOTION CARRIED

Mr. Meyer presented an offer of employment for Courtney Eck as 7-12 English Language Arts teacher for the 2015-2016.

Vance Fisher moved and Stan Woodward seconded the motion to approve hiring Courtney Eck for 7-12 Language Arts teacher for 2015-2016.

YES: 6 NO: 0 MOTION CARRIED

Mr. Meyer presented an offer of employment for Brad Emery as Elementary teacher.

Carl Behr moved and Vance Fisher seconded the motion to approve hiring Brad Emery as Elementary Teacher for 2015-2016.

YES: 6 NO: 0 MOTION CARRIED

Mr. Meyer presented an offer of employment for Andrea Long as Elementary teacher for 2015-2016.

Bill Milton moved and Carl Behr seconded the motion to approve hiring Andrea Long as Elementary teacher for 2015-2016.

YES: 6 NO: 0 MOTION CARRIED

Mr. Meyer presented an offer of employment for Joanna McAlister as English Language Arts teacher for 2015-2016.

Stan Woodward moved and Tom Garner seconded the motion to approve hiring Joanna McAlister as English Language Arts teacher for 2015-2016.

YES: 6 NO: 0 MOTION CARRIED

Mr. Meyer presented an offer of employment for Joanna McAlister as English Language Arts teacher for 2015-2016.

Tom Garner moved and Bill Milton seconded the motion to approve hiring Katelyn Graber as elementary teacher for 2015-2016.

YES: 6 NO: 0 MOTION CARRIED

FUTURE AGENDA ITEMS

- (a) Receive financial audit
- (b) Approve supplemental contract assignments
- (c) Review graduation procedures
- (d) Approve student handbooks
- (e) Approve fee schedules
- (f) Approve KASB dues and legal assistance fund
- (g) Approve bids for summer projects (if needed)
- (h) Weight room move
- (i) Education Foundation Report
- (j) JH Football decision for cooperative

Tom Garner moved and Vance Fisher seconded the motion to adjourn the meeting at 8:39 p.m.

YES: 6 NO: 0 MOTION CARRIED

APPROVED AND SIGNED THIS 11th DAY OF May 2015

PRESIDENT

BOARD CLERK