



Alisa Fisher
Board Clerk
fishera@usd350.com

Marla Irvine
Board Treasurer
irvinem@usd350.com

Josh Meyer
Superintendent
meyerj@usd350.com

St. John – Hudson USD 350

505 N. Broadway
St. John, Kansas 67576
Ph. (620) 549-3564
FAX (620) 549-3964

Board of Education

Derek Foote, President Carl Behr, Vice President
Darin Brummer Vance Fisher Raymond Long Debby Waddle Shawn Ward

USD 350 - St. John-Hudson
Regular Board Meeting 10/11/2021 – 7:00 pm
Ida Long Goodman Memorial Library – Board of Education Office

Proposed Agenda

A) Opening Business Items

- 1) Call to Order
- 2) Welcome Visitors
- 3) Additions / Changes to the Agenda
- 4) Approve the Agenda
- 5) Consent Agenda
 - (a) Minutes of the September 13 regular board meeting and the September 12 special meeting
 - (b) Bills for payment
 - (c) Financial Reports
 - (d) Activity Fund Report
- 6) Patron Comments

B) Business Items

- | | |
|------------------------------|-------------------------------|
| 1) Enrollment Report | Information / Discussion Item |
| 2) Superintendent Evaluation | Information / Discussion Item |
| 3) Bus Purchase | Action Item |
| 4) Credit Cards | Action Item |
| 5) Building Tour | Information / Discussion Item |

C) Communications

- 1) Board Member Activities and Reports
- 2) Administrative Reports

D) Executive Session Items

- 1) Personnel

E) Closing Business Items

- 1) Resignations – Contracts
- 2) Future Agenda Items
- 3) Adjourn

BOARD NOTES

A) Opening Business Items

- 1) Call to Order
- 2) Welcome Visitors
- 3) Additions / Changes to the Agenda
- 4) Approve the Agenda

RECOMMENDED ACTION AND SAMPLE MOTION:

Mr. President, I move that the Board approve the agenda as presented (or amended).

- 5) Consent Agenda
 - (a) Minutes of the September 13 regular board meeting and the September 12 special meeting
 - (b) Bills for payment
 - (c) Financial Reports
 - (d) Activity Fund Report

The items for the consent agenda are included on **pages 1-18** on the supporting documents file.

RECOMMENDED ACTION AND SAMPLE MOTION:

Mr. President, I move that the Board approve the consent agenda as presented.

- 6) Patron Comments

B) Business Items

- 1) Enrollment Report Information / Discussion Item

Specifics about the current year's student enrollment is shown on **pages 19-22** on the supporting documents file. Information will be presented and discussed.

- 2) Superintendent Evaluation Information / Discussion Item

It is time to begin the performance evaluation for the superintendent. We will utilize an online format to complete the evaluation; board members will receive and email about this. A copy of the evaluation tool is included on **pages 23-25**.

3) Bus Purchase

Action Item

Bus bids were collected using the KSDE bus purchasing program and are show on **pages 26-27** on the supporting documents file. This bus will be used as a regular route bus and the current route bus will be retained as a backup. The plan is to pay off the current lease-purchase and start a new 5-year lease-purchase for this new bus.

RECOMMENDED ACTION AND SAMPLE MOTION:

Mr. President, I move that the Board approve the bid to purchase a bus from _____ for \$ _____.

4) Credit Cards

Action Item

The district has 3 credit cards that are used for various purchases. The cards allow for ease of operation particularly with online purchases. The normal requisition process is utilized and the board approves all individual purchases on the check register each month.

It is recommended that we get another card in the name of Adam Moritz in order to facilitate purchases for the house remodel project. The recommended credit card limits are: Josh Meyer \$7,000; Blain White \$5,000; Alisa Fisher \$5,000; Adam Moritz \$2,000.

RECOMMENDED ACTION AND SAMPLE MOTION:

Mr. President, I move that the Board approve the credit card limits as presented.

5) Building Tour

Information / Discussion Item

The board will tour selected areas of the building and the school project house. It is recommended that the remaining agenda items be completed and that the tour occur after all business is completed. The meeting will be officially adjourned after the tour when and where the tour is completed.

C) Communications

1) Board Member Activities and Reports

2) Administrative Reports

Administrative reports are included on **pages 28-29** of the supporting documents file.

D) Executive Session Items

1) Personnel

REQUESTED MOTION:

Mr. President, I move that the Board go into executive session to discuss specific individuals being hired or resigning and the performance of specific employees pursuant to the non-elected personnel exception under KOMA, with (names) to be included, and that they return to open session at (time) in this room.

E) Closing Business Items

- 1) Resignations – Contracts
- 2) Future Agenda Items
 - (a) Superintendent evaluation
 - (b) Consider superintendent contract
 - (c) Strategic planning
 - (d) Financial audit report
- 3) Adjourn